

WYOMISSING AREA SCHOOL DISTRICT 2010-4158

Minutes August 9, 2010

The Committee of the Whole meeting of the Board of School Directors convened at 6:09 p.m. in the Community Board Room with Mrs. Davis, Board President, presiding.

PLEDGE OF ALLEGIANCE

Following the pledge of allegiance, Mrs. Davis asked if anyone would be recording the meeting. No one indicated the intent to record.

Board Members Present:

Mrs. Bamberger, Mrs. Davis, Mr. Fitzgerald, Mr. Painter, Mrs. Sakmann, and Mrs. Seltzer.

Board Members Absent

Mrs. Helm, Mr. Larkin, and Mr. Portner.

Administrative Staff Present:

Mr. Krem, Dr. Pulkowski, Mrs. Mason, Mr. Babb, Mr. Fries, Ms. Garman, Mr. Griscom, Mrs. Morett, and Dr. Speace

Attendees:

Mr. Boland, Kozloff-Stoudt, Ms. Hoffer and Mr. Adams, Gilbert Architects, and Shelley Filer, recording secretary. Audience sign-in sheet included as part of these official minutes.

WELCOME

Following the roll call by the Board secretary, Mrs. Davis welcomed everyone and announced there were executive sessions held on July 27, 2010 and prior to this evening's meeting to discuss personnel matters and no action was taken.

ANNOUNCEMENTS

Mrs. Davis announced the Board meeting on September 27 would be held at Wyomissing Hills Elementary.

Mrs. Davis reported that a letter was received from Congressman Gerlach congratulating the District on the high school's ranking in *Newsweek*. She also expressed that it was exciting to see the listing of graduates in the latest District newsletter and the colleges they will be attending.

PRESENTATION

Mr. Scott Adams, Gilbert Architects, provided an update on the West Reading Elementary project including the proposed finishes for building renovations and the addition including tiles and carpeting. He commented that the main issues with the planning commission have been addressed. They included the retaining wall of the parking lot and how it would fit in with the neighborhood and the lighting for the parking lot. At the final meeting with the zoning board, all requested waivers for the project were granted.

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Superintendent's Report

Mr. Krem stated he has been busy coming up to speed on what makes Wyo what it is. His efforts have included meetings with various members of the community, administrative team, and professional staff and developing a network of contacts. He indicated more meetings are scheduled. Mr. Krem said he has made only minor operational changes since arriving and that he hasn't been here long enough to make relevant changes.

Finance and Facilities

Mrs. Mason reviewed the finance and facilities agenda items. She indicated item C. should read effective August 26, 2010 to June 30, 2011.

The figures for the tuition agreement and transportation agreement with Janus School should be in place by the August 23 board meeting.

The agreement with Weiser Decision refers to the Children's Home which is part of Conrad Weiser's emotional support program.

Mrs. Mason reported that all busing schedules have been condensed for efficiency. In response to Mr. Fitzgerald's question, there was no change to the distance students would have to walk to a bus stop. Doing so would need Board approval. Mr. Krem indicated that the study revealed the need for one less bus which results in a significant savings for the District.

Mrs. Seltzer questioned whether the fee schedule for NursElite Nursing Services applied to our District nurses. Mrs. Mason responded that NursElite supplies us only with substitute nurses when needed.

Mrs. Mason responded that the 4.3% increase in the insurance contract was included in the budget when questioned by Mr. Fitzgerald.

Mr. Fitzgerald asked for an update on the Vanity Fair assessment appeal. Mrs. Mason reported that we received notification that the pre-trial conference is scheduled for August 23 at 9:00 a.m. Mr. Fitzgerald also asked if we received any new reappraisal requests. Mrs. Mason said we have not received any as of yet; however, there is a time delay from when the County receives them and forwards them to us.

Mr. Fries provided an update on the roofing project. He said the project is progressing well due to the favorable weather conditions this summer. The project is approximately three-quarters complete. Two problem areas remain. One area includes the replacement of the wooden cornice around the gutter with a fiberglass replication. The fiberglass will not be here before the end of August. The other problem is the delay in receiving and setting the pre-cast concrete caps on the chimney. The contractor is committed to finishing the project in the safest way possible when students are not on campus including before school hours, after school hours, weekends, or days when school is not in session. Mrs. Bamberger asked if parking lots would be impacted. Mr. Fries said no.

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Mr. Fries also mentioned that at 8:30 pm on August 10 there would be testing on a lighting upgrade to the cupola. He invited everyone and said he would appreciate feedback. The upgrade will be more energy efficient.

Mr. Fries also gave an update on the sink hole that formed in the north end of the stadium field by the bleachers. The hole is approximately 16" in diameter. A geotech consultant is conducting a sub-surface investigation to determine the cause which includes mapping the underground looking for voids. Before we probe the ground we need to know what is down there so we don't damage any piping. He estimates the situation will be addressed and mitigated in a two-week period by filling voids or pressure grouting. Sports practices should not be affected. The only possible cancellation may be a scrimmage scheduled for August 21. Several board members expressed concern for adequate protection surrounding the sink hole. Mr. Fries indicated that the construction fencing extends all the way to the field. He has added this to the checklist for weekend security checks. Mr. Krem reported that he spoke with Darrin Youker from the newspaper about the sink hole and Mrs. Mason is preparing a statement for the website. Mrs. Bamberger said it is a good thing we have no home football games until October.

Curriculum and Technology – No agenda items.

PUBLIC COMMENT

Mrs. Davis asked for public comment on agenda items.

Mrs. Nancy Murray asked if the advertisement for a Copy Services Coordinator/Clerical position was the same one listed on the agenda. Ms. Garman responded it was and that it was listed in the advertisement that way to reflect the clerical nature of the job.

PERSONNEL AND POLICY

Mr. Painter reviewed the personnel and policy items listed on the agenda for approval.

Revisions to Policy 006 suggest the appointment of a Parliamentarian to create order in the board meeting to allow more work to be done in an appropriate amount of time. The order of business is being amended to reflect what is actually occurring at the meetings. Individual committees are being created. The chairpersons of the curriculum committee and the technology committee will sit on each other's committee with two additional board members. Personnel and policy, finance and facilities will operate the same way. These separate committees will recommend items to be taken to the Committee of the Whole meeting. The committee meetings will be open to the public and a schedule will be announced at a later date. The revised policy will also create a procedure for hearing from the public for more order at meetings. Comments from a member of the public would be held to three minutes with the Parliamentarian providing a 30-second warning. Although the Board welcomes comments from the public on any matter, Mr. Painter encouraged the public to use other methods that may get answers sooner than waiting every two weeks to attend a Board meeting. Some Board members disagreed with the three-minute time limit.

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Revisions to Policy 903 were consistent with the three-minute time limit and instruct visitors to indicate their wish to address the Board by checking a slot on the sign-in sheet.

Mr. William Murray voiced his concern with these revisions and asked whether the Board considered the consequences of their vote on this issue.

Mr. Curt Minich suggested that policies be posted on the website for public review before the first reading so the public is aware of the proposed changes.

Mrs. Davis asked for a motion to approve Personnel and Policy items A. through F. as noted. A motion was made by Mrs. Sakmann and a second by Mrs. Seltzer.

Mrs. Seltzer requested that there be more discussion on the policies before voting on the first reading.

A motion was made by Mr. Painter, second by Mrs. Sakmann to amend the motion to approve Personnel items A. through E. excluding item C.1.b. as follows:

A. RETIREMENTS/RESIGNATIONS/TERMINATIONS

- 1.) Professional Staff
 - a. **Melissa Kreps**, Secondary Guidance Counselor at the JSHS, retirement effective June 30, 2010.
 - b. **Amanda Quirin**, Autistic Support Teacher at WREC, resignation effective August 5, 2010.
- 2.) Support Staff
 - a. **Ann Atkins**, full-time Custodian at the JSHS, termination effective July 29, 2010.
- 3.) Supplemental Staff
 - a. **Melissa Kreps**, Guidance Department Chair, resignation effective June 30, 2010.
 - b. **Craig Caltagirone**, Senior High Drama Director and Senior High Choreographer, resignations effective July 15, 2010.

B. LEAVES

- 1.) Professional Staff
 - a. **Jennifer Bowe**, Secondary Art Teacher at the JSHS, unpaid leave December 20-23, 2010.
- 2.) Support Staff
 - a. **Ann Atkins**, full-time Custodian at the JSHS, FMLA leave change from June 21, 2010, until a date to be

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determined to June 21, 2010 – July 21, 2010.

- b. **Benito Diaz**, full-time Custodian at WHEC, FMLA leave change from June 17, 2010, until a date to be determined to June 17, 2010 – July 9, 2010.
- c. **Glenda Jarrett**, full-time Special Education Instructional Aide at WHEC, unpaid leave October 19-29, 2010.
- d. **Karen Sichak**, part-time Teacher's Instructional Aide at WHEC, unpaid leave August 30-September 2, 2010.

C. APPOINTMENTS/TRANSFERS

1.) Professional Staff

- a. **Dr. Marcia Moyer**, transfer from Kindergarten Teacher at WHEC to Reading Specialist at WHEC and WREC, effective the 2010-11 school year.
- b. **Tara Kleckner**, Long-term Substitute Elementary Teacher at WHEC, at B, Step 1, \$40,720, effective August 9, 2010, for the 2010-11 school year, pending receipt of necessary documentation.
Background Information: Ms. Kleckner earned a Bachelor of Science in Sociology from Penn State, a Masters in Sociology from Lehigh University and her elementary Education Certification from Kutztown University. Since 2009, she has been a substitute teacher for the Allentown, Bethlehem and Parkland School Districts. Ms. Kleckner will be filling in for Toni Wengerd.
- c. **Sarah Rugg**, Elementary Teacher at WHEC, at B+15, Step 2, \$43,220, effective August 9, 2010, pending receipt of necessary documentation.
Background Information: Ms. Rugg received a Bachelor of Science in Education from Millersville University, and her Elementary Education Teaching Certification from Alvernia University. She is currently pursuing her Masters at Wilkes University. Since July 2009, Ms. Rugg was a grade three/four Learning Support Teacher, RtI-Title I-Reading Specialist at Cumru Elementary School and a seventh/eighth grade Learning Support Teacher at Exeter Township Junior High School from 2006-2009. Sarah is filling the vacancy created by the transfer of Dr. Moyer.
- d. **Elizabeth Tollin**, Elementary Teacher at WHEC, at B+15, Step 5, \$47,820, effective August 9, 2010.
Background Information: Ms. Tollin received her Bachelor of Science in Elementary Education from the

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University of Delaware in 1992 and also went on to complete 15 additional credits at Millersville University. She started with the Wyomissing Area School District in 1994 as a daily substitute, worked as a long-term substitute from September 1995 through June 1996, and became a contracted 5th grade teacher in September 1996. She left Wyomissing in June of 1998 to be an elementary teacher at Summit Public School in New Jersey. Mrs. Tollin was a long-term substitute for Michelle Kersikoski for the 2009-10 school year. She is replacing Kathleen Workowski.

2.) Supplemental Staff

Activities:

- a. **Susan Derr**, Senior Class Advisor, 21 points, \$1,775, effective the 2010-11 school year.
- b. **James Comerford**, Wyomissing Quiz Bowl Co-Advisor, 7.5 points, \$634, effective the 2010-11 school year.
- c. **Joelle Ostrich**, Wyomissing Quiz Bowl Co-Advisor, 7.5 points, \$634, effective the 2010-11 school year.
- d. **Robert Cushman**, Environmental Club Advisor, 13 points, \$1,099, effective the 2010-11 school year.

Fall Athletics:

- e. **Laura Koch**, Assistant Coach Junior High Girls' Field Hockey, 18.5 points, \$1,563, effective the 2010-11 school year.
- f. **Amanda Kraft**, Varsity 2nd Assistant Coach Girls' Field Hockey, 18 points, \$1,521, effective the 2010-11 school year.
- g. **Brittany Robinson, Jr.** High Cheerleading Co-Head Coach, 6.25 points, \$528, effective the 2010-11 school year, pending receipt of necessary documentation.
- h. **Marie Robson, Jr.** High Cheerleading Co-Head Coach, 6.25 points, \$528, effective the 2010-11 school year, pending receipt of necessary documentation.

3.) Support Teachers for the 2010-11 school year:

<u>Support Teacher</u>	<u>Inductee</u>	<u>Assignment</u>	<u>Stipend</u>
Kendall Babiarz	Elizabeth Tollin	Elementary	\$500.00
Nancy Chaiko (1/2 year)	Maria Carroll	Elementary	\$250.00
Regina Hart	Sarah Rugg	Elementary	\$500.00
Karen Houck	Tara Kleckner	Elementary	\$500.00

4.) Support Staff

- a. **Terry T. Sarangoulis**, full-time Copy Services Coordinator at the District Office, 7.5 hrs./day, \$13.28/hr., effective August 3, 2010, pending receipt of

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necessary documentation.

Background Information: Mr. Sarangoulis is replacing Craig Schwarz.

- b. **Shelley K. Filer**, transfer from Administrative Assistant to the Assistant Superintendent to Administrative Assistant to the Superintendent. \$44,577, effective August 9, 2010.

Background Information: Mrs. Filer is replacing Diane Schaeffer.

5.) Supplemental Staff

- a. **Colleen Susan O'Regan**, substitute weight room supervisor at her approved hourly rate, with overtime as applicable, effective June 25, 2010.

D. ADDITIONAL HOURS

1.) Professional Staff

- a. **Dana Quinlivan**, summer hours not to exceed 85.75 at the professional contracted rate, to assist the Guidance Department, effective July 1, 2010.

Background Information: These hours are part of the 200 hours approved for Melissa Kreps at the May 24, 2010, Board meeting. Mrs. Kreps was unable to complete these hours due to her retirement effective June 30, 2010.

2.) Support Staff

- a. **Scott Gehman**, full-time Special Education Instructional Aide at the JSHS, at his approved hourly rate, for a total maximum not to exceed 33.5 hours for working with a secondary student at the United Way Camp, July 19-23, 2010.

(Hours required to comply with PDE mandated requirements.)

- b. **Scott Gehman**, full-time Special Education Instructional Aide at the JSHS, Safety Care Certification training at the BCIU June 21-22, 2010, and Behavior Strategies training at the BCIU on June 30, 2010, at his approved hourly rate not to exceed a maximum of 18 hours.
- c. **Linda Wynne**, part-time Special Education Instructional Aide at WHEC, Behavior Strategies training at the BCIU on June 14, 2010, at her approved hourly rate, for a maximum of 1 hour.
- d. **Patricia Skorpinski**, full-time Special Education Instructional Aide at WREC, Behavior Strategies training

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at the BCIU on June 14, 2010, at her approved hourly rate, for a maximum of 1.5 hours.

- e. **Sara Harvey**, full-time Special Education Instructional Aide at WHEC, CPR/First Aide training at the Reading Hospital and Medical Center on August 19, 2010, at her approved hourly rate, not to exceed a maximum of 6 hours.
- f. **Glenda Jarrett**, full-time Special Education Instructional Aide at WHEC, CPR/First Aide training at the Reading Hospital and Medical Center on August 19, 2010, at her approved hourly rate, not to exceed a maximum of 6 hours.
- g. **Lori Rohrbach**, full-time Special Education Instructional Aide at the JSHS, CPR/First Aide training at the Reading Hospital and Medical Center on August 19, 2010, at her approved hourly rate, not to exceed a maximum of 6 hours.
- h. **Stacey Riegel**, full-time Special Education Instructional Aide at WHEC, CPR/First Aide training at the Reading Hospital and Medical Center on August 19, 2010, at her approved hourly rate, not to exceed a maximum of 6 hours.
- i. **Corrine Suloff**, full-time Special Education Instructional Aide at the JSHS, CPR/First Aide training at the Reading Hospital and Medical Center on August 19, 2010, at her approved hourly rate, not to exceed a maximum of 6 hours.

E. SUPPLEMENTAL ACTIVITY BASE POINTS

- 1.) Increase base points for Jr. High Student Council from 13 to 17.5 points, effective the 2010-11 school year.

Yeas: Bamberger, Fitzgerald, Painter, Sakmann, Seltzer, and Davis.

Absent: Helm, Portner, and Larkin.

Nays: None. Motion carried.

A motion was made by Mrs. Sakmann, second by Mr. Painter to approve item F. first reading of Policies 006 and 903. A motion was made by Mrs. Seltzer to table item F., second by Mrs. Bamberger.

Yeas: Bamberger, Fitzgerald, and Seltzer

Absent: Helm, Portner, and Larkin

Nays: Painter, Sakmann, and Davis. Motion denied.

A motion was made by Mrs. Sakmann, second by Mr. Painter to

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approve item F.

Yeas: Painter, Sakmann, and Davis
Absent: Helm, Portner, and Larkin
Nays: Bamberger, Fitzgerald, and Seltzer. Motion denied.

Personnel items G. through K. were reviewed and discussed.

Program

Mrs. Davis reviewed the field trip requests noting that these trips are taken on an annual basis.

Old Business - None

New Business

Mr. Krem suggested that the board consider investing in a micro-recorder for the recording secretary.

Mrs. Davis reported that a letter was received from the parent of a prospective senior who has moved from the District but wants her daughter to finish her education at Wyomissing Area. Mr. Krem indicated that approving this requires changes to two policies and making this exception may open a can of worms. Board consensus was to leave the policy as is.

Public Comments

Mr. Richard Geertman requested a listing of administrative titles and percentage of increase covered by the proposed salary increase. He is concerned how this will affect his taxes. Mrs. Mason said these expenses are already covered in the budget.

Mr. Geertman questioned how far-reaching the sink hole problem could be for the District. Could there be problems under the buildings and should the District be setting money aside for future problems? Mr. Fries said there is no way to know.

Mr. Murray asked if the new committees would have community or staff members or just Board members. Mrs. Davis said two committee meetings would be held back-to-back. The chairs of those two committees would serve on each other's committee with three other Board members. If extra Board members attend, they would not have a vote in recommendations to the Committee of the Whole. The public is welcome to attend.

Mr. Minich asked for clarification about changing the proposed English teacher to a long-term sub position. Mr. Krem explained that it would give Dr. Speace the flexibility to have the right person in the position. Mr. Jim Comerford, English Department Chairperson expressed concern that if the position is advertised as a long-term sub position we may not attract as qualified candidates as we would if it were a contracted position. Mr. Fitzgerald asked if the position was truly needed. Mr. Krem deferred the decision to Dr. Speace because it affects her building staffing. She requested a contracted position.

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Adjournment

Mrs. Davis announced the Board would be meeting in a short executive session following the meeting to discuss personnel issues and asked for a motion to adjourn. A motion was made by Mrs. Sakmann, second by Mr. Fitzgerald to adjourn at 7:37 p.m.

Corinne D. Mason
Board Secretary